

WL Buck is a locally owned accounting firm, with a dedicated group of professionals serving Westman for over 50 years.

WL Buck is a full-service accounting practice offering tax, bookkeeping, payroll, and other financial services to small and medium sized businesses. We pride ourselves on our next-level client relationships. We are a smaller and more efficient team who can service clients in a cost-effective way, while building solid life-long relationships.

WL Buck is hiring for the full-time permanent position of **Accountant** to join our growing team.

Our ideal candidate will describe themselves as genuine, kind, and courteous.

Our ideal candidate will also:

- *Enjoy a casual and flexible workplace.*
- *Thrive in a smaller 'less corporate' structure.*
- *Are committed to a long-term, flourishing career.*
- *Care about the clients they serve.*

Job Duties:

- Managing and updating financial records for multiple clients.
- Reconciling balance sheet accounts and preparing basic financial statements.
- Recording journal entries.
- Preparing payroll.
- Filing GST/PST returns for clients.
- Assess fixed assets and depreciation.
- Preparation and filing T2 corporate tax returns.
- Examine financial records and transactions.
- Perform general office duties including maintaining a digital file system.
- Communicate with clients, respond to inquiries.

Skills, Experience, Education:

- Chartered Professional Accountant **or** CPA in training.
- Experience working in a public accounting firm, an asset.
- Experience working in corporate tax, an asset.
- Strong ethics with regards to client confidentiality and advising clients.
- Strong critical thinking and analytical skills.
- Organized individual with ability to apply accounting concepts, problem solve, and work with attention to detail.

KPI's:

- Completing detailed accounting work with proficiency and timeliness



- Building and fostering positive client relationships.
- Providing exceptional, client-centered service to all customers of WL Buck.
- Chipping in as a member of the team; supporting others and growing together.

We Offer:

- Flexibility and hybrid work opportunities.
- Competitive compensation package.
- Health Benefits Program.
- Paid sick time.
- Compensation for overtime in busy season.
- Continued Education Support.

If you are interested in applying for the position of Accountant with WL Buck, please submit your resume and cover letter to lyndsay@curbridge.ca

WL Buck is an equal-opportunity employer committed to diversity and inclusion in the workplace. We encourage applications from all qualified individuals.