

# ONTARIO

*Yours to discover*

**LOOKING FOR A FUN SUMMER JOB IN THE TOURISM  
INDUSTRY?**

**COME AND JOIN OUR TEAM OF**

**SUMMER STUDENT TRAVEL  
COUNSELLORS**

**AT AN ONTARIO TRAVEL INFORMATION CENTRE**

**APPLY TODAY FOR ONE OF THE BEST  
SUMMER STUDENT JOBS IN THE  
TOURISM INDUSTRY!**

**DON'T MISS THE OPPORTUNITY TO BE A PART OF AN  
EXCITING AND DYNAMIC TEAM OF TRAVEL COUNSELLORS**

**The Ontario Tourism Marketing Partnership Corporation operates 12 year-round and 6 seasonal Travel Information Centres at border entry points and strategic locations within the Province. The Travel Centres promote tourism in Ontario by offering quality, customized travel information and trip planning, as well as many visitor services including souvenirs, currency exchange, reservations and attraction and tour passes.**

**Applicants need to be enrolled in a full-time study program and must intend to return to school in the fall. To apply, students are required to be a Canadian citizen, or be legally entitled to work in Canada.**



## **JOB TITLE: Student Travel Counsellor**

### **DUTIES AND RELATED TASKS:**

- Determining client's needs and researching tourism literature, websites and relevant material to provide information to clients
- Encourage clients to extend their travel plans within Ontario
- Perform a variety of administrative tasks including stocking and re-ordering brochures, retail sales and cash handling as part of the merchandising program

### **SKILLS AND KNOWLEDGE:**

- A basic knowledge of the Ontario tourism industry and geography.
- General knowledge of customer service practices, including face-to-face and telephone.
- General knowledge of computer software applications and the internet for research purposes.
- Retail and cash handling experience.
- Good interpersonal/communication skills to assist in the marketing and promoting of Ontario.
- Teamwork skills to be a successful member of our dynamic travel counselling team.
- Knowledge of French, German, Spanish or another language is an asset.

**PERIOD OF EMPLOYMENT:** May 1st to Labour Day (Thanksgiving Day if available). Travel Centres are open 7 days a week including all holidays. Ability to work shift work on a schedule up to 36.25 hours per week.

**TRAINING:** Student Travel Counsellors participate in a comprehensive 3 to 5 day training program offered in early May including customer service and travel counselling skills training, as well as product knowledge. Senior Travel Counsellors also provide on-the-job training for a period of 3 to 4 weeks at your work location.

### **SUMMER STUDENT SCHOLARSHIP OPPORTUNITY:**

The Ontario Travel Information Centres have established a Student Scholarship Program exclusive to students working at the Ontario Travel Centres. Students recognized for Service Excellence will have the opportunity to apply for a \$1,000 scholarship.

**SALARY:** Student Travel Counsellors earn between \$10.25 to \$11.10 /hour.

**UNIFORM:** Student Travel Counsellors will be required to wear a uniform at a subsidized cost.

**HOW TO APPLY:** Please send your resume to the contact person on the following list and clearly indicate which Travel Centre location you are applying for. Due to the high volume of applications anticipated, only students selected for an interview will be contacted.

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REGION	TRAVEL CENTRE	CONTACT PERSON
<b>BARRIE</b>	<b>BARRIE</b> -(Hwy 400 & Mapleview Dr. East) 21 Mapleview Drive East	Please email or fax resume to: Hector MacQuarrie Fax: (705)725-7285 <a href="mailto:Hector.macquarrie@ontario.ca">Hector.macquarrie@ontario.ca</a>
<b>EASTERN ONTARIO</b>	<b>BAINSVILLE</b> – OnRoute Service Centre Hwy 401 Westbound Lanes at the Ontario/Quebec border; 22064 North Service Road <b>CORNWALL</b> -903 Brookdale Ave. <b>HAWKESBURY</b> -777 Highway 417, RR#1 Chute a Blondeau <b>HILL ISLAND</b> -700 Highway 137 (Lansdowne) <b>PRESCOTT</b> -1033 Hwy 16 (at US/Canada Border)	Please email or fax resume to: Debra Baker at the Bainsville Centre Fax: (613) 347-3435 <a href="mailto:Debra.baker@ontario.ca">Debra.baker@ontario.ca</a>
<b>NORTHWEST ONTARIO</b>	<b>FORT FRANCES</b> -400 Central Ave. <b>KENORA</b> -Hwy 17 at ON/MB Border <b>PIGEON RIVER</b> -7671 Hwy 61 (at US/Canada Border)Neebing <b>RAINY RIVER</b> -201 Atwood Ave.	Please email or fax resume to: Bev Noga at the Fort Frances Centre Fax: (807) 274-7870 <a href="mailto:Bev.noga@ontario.ca">Bev.noga@ontario.ca</a>
<b>NIAGARA REGION</b>	<b>NIAGARA FALLS</b> -5355 Stanley Ave. <b>ST. CATHARINES</b> -(Westbound QEW at east end of Garden City Skyway) RR # 4, Niagara-on-the-Lake <b>FORT ERIE</b> -350 Bertie Street, Unit 1	Please email or fax resume to: Garlene Kubisheskie at the Niagara Falls Centre Fax: (905) 358-6441 <a href="mailto:Garlene.kubisheskie@ontario.ca">Garlene.kubisheskie@ontario.ca</a>
<b>SAULT STE.MARIE</b>	<b>SAULT STE. MARIE</b> -261 Queen St. West	Please email or fax resume to: Angela Romano Fax: (705) 945-6943 <a href="mailto:Angela.romano@ontario.ca">Angela.romano@ontario.ca</a>
<b>TORONTO</b>	<b>TORONTO</b> -20 Dundas Street West Atrium on Bay	Please email or fax resume to: Cinzia Worek Fax: (416) 314-5901 <a href="mailto:Cinzia.worek@ontario.ca">Cinzia.worek@ontario.ca</a>
<b>SOUTHWESTERN ONTARIO</b>	<b>WINDSOR PARK</b> -110 Park St. East <b>TILBURY</b> – OnRoute Service Centre, 62 Hwy 401 Eastbound <b>SARNIA</b> -Blue Water Bridge 1455 Venetian Blvd.	Please email or fax resume to: Linda Renaud at the Windsor Park St Centre Fax: (519) 973-1341 <a href="mailto:Linda.renaud@ontario.ca">Linda.renaud@ontario.ca</a>

For more info visit [www.ontariotravel.net/travelcentres](http://www.ontariotravel.net/travelcentres)